



2017-18  
**Eaglet Club**



**New Life Academy**

6758 Bailey Road, Woodbury, MN 55129  
651.429.4121  
[www.newlifeacademy.org](http://www.newlifeacademy.org)



Extended Day for  
Preschool Prep  
Preschool &  
Pre-K

The New Life Academy Eaglet Club is a fun and safe place for kids in Preschool Prep, Preschool and Pre-Kindergarten to go before or after school to meet the needs of both working and non-working families.

**Hours and Activities:**

We meet Monday-Friday from 7:00 – 8:00 a.m. and 2:45 – 5:30 pm. Daily activities include crafts, gym time, outside play, free play, and snack.

**Billing Rates and Procedures:**

The billing rate for the 2017-2018 program is 11 cents per minute.

All billing will be charged in 1 minute increments and this will be reflected on each month’s billing statement. Each child’s hours will be calculated through the end of each month. Your billing statement can be viewed on EagleNET. All families set up on automatic withdrawal payments for tuition will have their Eaglet Club payments taken directly out of their account along with their monthly tuition withdrawal.

**Late Pick-Up Procedures:**

We understand that you may arrive past 5:30 due to an emergency, but we ask that you do the following to let us know:

- Call by 5:15 to let us know your expected arrival time. If you will be more than 10 minutes late, please have a back-up person arranged to pick your child up. Please let us know who will be picking up your child.
- After 5:30 you will be charged an additional late fee of \$2.00 per child for every 1 minute past 5:30 pm.
- If you are repeatedly late, the following will occur:
  - 1<sup>st</sup> offense \$2.00 per child for every 1 minute past 5:30
  - 2<sup>nd</sup> offense \$2.00 per child for every 1 minute past 5:30
  - 3<sup>rd</sup> offense \$4.00 per child for every 1 minute past 5:30

Repeated late pick-ups may result in dismissal from the program.

**Questions:**

Please contact the Early Education Office at (651)757-4395 or melissaforbess@newlifeacademy.org with any questions.

Please complete this registration form and return the completed form with the \$15 non-refundable registration fee per child to:

New Life Academy—Early Education Office  
6758 Bailey Rd.  
Woodbury, MN 55129

Child Name \_\_\_\_\_

**Please select the days your child will attend:**

Before School

Monday  Tuesday  Wednesday  Thursday  Friday

After School

Monday  Tuesday  Wednesday  Thursday  Friday

Please list any known allergies, limitations, or disabilities:

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