



**New Life
Academy**



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Academy**

6758 Bailey Road, Woodbury, MN 55129

651.459.4121

www.newlifeacademy.org

Eaglet Club

Before and After School Care

2016-2017 School Year

The New Life Academy Eaglet Club is a fun and safe place for kids in Preschool Prep, Preschool and Pre-Kindergarten to go before or after school to meet the needs of both working and non-working families.

Hours and Activities:

We meet Monday-Friday from 7:00 – 8:00 a.m. and 2:45 – 5:30 pm. Daily activities include crafts, gym time, outside play, free play, and snack.

Billing Rates and Procedures:

New this year: We will be using computerized check in and check out.

The billing rate for the 2016-2017 program is 9 cents per minute.

All billing will be charged in 1 minute increments and this will be reflected on each month's billing statement. Each child's hours will be calculated through the end of each month. Your billing statement can be viewed on EagleNET. All families set up on automatic withdrawal payments for tuition will have their Eaglet Club payments taken directly out of their account along with their monthly tuition withdrawal.

Late Pick-Up Procedures:

We understand that you may arrive past 5:30 due to an emergency, but we ask that you do the following to let us know:

- Call by 5:15 to let us know your expected arrival time. If you will be more than 10 minutes late, please have a back-up person arranged to pick your child up. Please let us know who will be picking up your child.
- After 5:30 you will be charged an additional late fee of \$2.00 per child for every 1 minute past 5:30 pm.
- If you are repeatedly late, the following will occur:
 - 1st offense \$2.00 per child for every 1 minute past 5:30
 - 2nd offense \$2.00 per child for every 1 minute past 5:30
 - 3rd offense \$4.00 per child for every 1 minute past 5:30

Repeated late pick-ups may result in dismissal from the program.

Questions:

Please contact the Early Education Office at (651)757-4395 or melissaforbes@newlifeacademy.org with any questions.

Please complete this registration form and return the completed form with the \$15 non-refundable registration fee per child to:

New Life Academy—Early Education Office
6758 Bailey Rd.
Woodbury, MN 55129

Child Name _____

Please select the days your child will attend:

Before School

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

After School

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Please list any known allergies, limitations, or disabilities:
