



2017-18
**Academy
Adventures**



New Life Academy

6758 Bailey Road, Woodbury, MN 55129
651.429.4121
www.newlifeacademy.org



Extended Day for
Grades K-5

Academy Adventures is a fun and safe place for kids in Kindergarten through Grade 5 to go after school to accommodate both working and non-working families.

Hours and Activities:

We meet Monday-Friday from 3:00-5:30 pm. Daily activities include crafts, gym time, outside play, free play, and computer time.

Billing Rates and Procedures:

The billing rates for the 2017-2018 program are:

- 11 cents per minute (full/part-time with fixed schedule)
- 13 cents per minute (drop-in/flexible schedule)

All billing will be charged in one minute increments and this will be reflected on each month's billing statement. Each child's hours will be calculated through the end of every month. Your billing statement can be viewed through EagleNet. All families set up on automatic withdrawal payments for tuition will have their Academy Adventures payments taken directly out of their account along with their monthly tuition withdrawal. All others will be due by their EagleNet due date.

Late Pick-Up Procedures:

We understand that emergencies can happen causing you to arrive past 5:30 p.m. Please follow the procedure below:

- Call by 5:15 to let us know your expected arrival time. If you will be more than 10 minutes late, please have a back-up person arranged to pick them up. Please let us know who will be picking up your child.
- After 5:30 you will be charged an additional late fee of \$2.00 per child for every minute past 5:30 pm
- If you are repeatedly late, the following will occur:
 - 1st offense \$2.00 per child for every minute past 5:30
 - 2nd offense \$2.00 per child for every minute past 5:30
 - 3rd offense \$4.00 per child for every minute past 5:30

Repeated late pick-ups may result in dismissal from the program.

Please complete this registration form and return the completed form with the \$15 non-refundable registration fee per child to:

New Life Academy—Academy Adventures
6758 Bailey Rd.
Woodbury, MN 55129

Child Name _____

Grade/Teacher _____

Monday Tuesday Wednesday Thursday Friday

Or

Occasional Drop-in (advanced notice required)

The primary pick-up and emergency contacts will be the child's parents/guardians. Please fill out the section below with the contact information for 2 people other than the parents/guardians who can be contacted in case of an emergency.

Authorized Pick-up and Emergency Contact Info:

Please provide contact information for 2 people who have permission to pick up your child or who can be contacted in case of an emergency when parents/guardians cannot be reached.

Name #1: _____

Address: _____

Phone: _____ Relationship: _____

Name #2: _____

Address: _____

Phone: _____ Relationship: _____

Please list any known allergies, limitations or disabilities:

